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Contact Info

The Korean Academy of Pediatric Dentistry
Seoul National University, Dental Hospital, B1-166
101, Daehak-ro, Jongno-gu, Seoul, 03080, Republic of Korea
Tel. +82-2-743-8875, Fax. +82-2-745-8875

SCOPE AND TYPES OF ARTICLES

The Journal of the Korean Academy of Pediatric Dentistry, the official journal of the Korean Academy of Pediatric Dentistry, publishes original contributions valuable to the advancement of clinics and the academy of pediatric dentistry. Published quarterly in February, May, August, and November each year, the journal reports clinical and other investigations related to Pediatric Dentistry and its allied sciences, publishing full-length Original Articles, Reviews, and Case Reports. Of these, Reviews are generally published as commissioned papers at the request of the editor(s), and Editorials are mostly written by the editor(s). We will undertake the evaluation of your manuscript with the understanding that the study followed the journal's policies and guidelines as explained hereinafter. Authors will be asked to confirm their compliance with the journal's policies and guidelines during manuscript submission on the web page; and each author will be asked to submit a signed "Authorship Responsibility, Conflicts of Interest and Copyright Transfer/Publishing Agreement" (available at Instructions and Forms are available at <http://submit.kapd.org>).

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GUIDELINES FOR MANUSCRIPT FORMATTING

1. General Guidelines

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- The accepted manuscript should be organized in the following order: full title page (including all the author details, affiliations, and funding information); but the submitted manuscript has to be a blinded main document

in a single file, which starts with a blinded title page (title only) and contains every component.

- All text files should be in Microsoft Word format (.doc or .docx) and all figures need to be in .jpg/jpeg for photos or .png, .tiff, or .eps formats for schematic drawings and graphs.
- The manuscript should use a 12-point font size and be double-spaced, or 200% on 21.0 cm by 29.7 cm (A4) paper, with approximate 3-cm margins.
- Authors should number the pages.
- The Journal of the Korean Academy of Pediatric Dentistry performs double-blinded review of the submitted manuscripts. Authors' names, their affiliations, or any other remarks that may identify the authors should not appear in the blinded main document, figures, appendix, and supplementary materials for review for a blinded review. In case those are found, the editorial office will ask the authors to re-upload the files after hiding them.
- The names and locations (city, state, and country) of manufacturers of equipment and non-generic drugs should be given.
- Please also refer to the most recent articles published in the Journal of the Korean Academy of Pediatric Dentistry for style.

2. Full Title Page

- Include the following items on the unblinded full title page:
 - Title
 - Names, affiliations, and addresses of the authors
 - Contact information of the corresponding author
 - Funding information
- The full author name, not initials, must be provided in the order of first name, middle name (if it exists), and last name for all participating authors, e.g. Jung-Eun (first name) Oh (last name).
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- The contact information of the corresponding author should include a mailing address, phone number, fax number, and e-mail address.
- Those who contributed to the work but who did not fulfill the requirements for authorship, should be included in acknowledgments.

3. Main Document

- A main document is a blinded document for review and contain the following components (see 3.1 to 3.6) in a single HANCOM INC. HWP file or Microsoft Word file, each component starting on a separate page: blinded title page, abstract (when required), main body, references, tables, and figure legends.
- Do not have to embed images in the main document.
- Do not mix tables with the text. Tables should be placed collectively after references on separate pages.

3.1. Blinded Title Page

On the blinded title page, write only the title of the manuscript. Do not include the authors' names or other details.

3.2. Abstract

- The word limit is 250 words in English for Original Article and Case Report.
- Do not use reference citations. Abbreviations should be minimized, and if used, must be defined within the abstract by full terminology followed by abbreviation in parenthesis.
- The Abstract for an Original Article should be structured including Objective, Materials and Methods, Results, and Conclusion as follows:
 - Objective: In one or two sentences, indicate the specific purpose of the article, and indicate why it is worthy of attention. The purpose stated here should be identical to the one given in the title of the paper and the introduction.
 - Materials and Methods: Describe succinctly the methods used to achieve the purpose explained in the first paragraph, stating what was done and how bias was controlled, what data were collected, and how the data were analyzed.
 - Results: The findings of the methods described in the preceding paragraph are to be presented here, with specific data. All results should flow logically from the methods described.
 - Conclusion: In one or two sentences, state the conclusion of the study. This should relate directly to the purpose of the papers, as defined in the first paragraph of the abstract.Each subheading may be omitted.
- A Case Report should be structured including Introduction, Case Report, and Summary. Each subheading may be omitted. Please refer to the most recently published articles for style.
- At the bottom of the abstract, write 3-6 keywords (index terms).

3.3. Main Body

3.3.1. Original Article

3.3.1.1. Introduction

- Briefly describe the purpose of the investigation, including relevant background information.

3.3.1.2. Materials and Methods

- The first paragraph should address whether the study was conducted under an approval by the Institutional Review Board (with or without patient informed consent) and Animal Care Committee of the institution where the study took place for any investigation involving humans and animals, respectively.
- Describe the research plan, the materials (or subjects), and the methods used, in that order.
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- When experimental methodology is the main issue of the paper, describe the process in detail so as to recreate the experiment as closely as possible.
- If the study includes reuse/duplication of materials previously published or under consideration for publication elsewhere, the reuse/duplication of study materials must be clearly stated, and permission to use the original content must be obtained from the publisher.

3.3.1.3. Results

- Present the study data in a clear, logical sequence.
- Because biometrics involves variations in exact measurements, follow the rule of using statistics when experimentation is described.
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3.3.1.4. Discussion

- Observations pertaining to the results of research and other related materials should be interpreted for your readers.
- Emphasize new and important observations; do not merely repeat the contents of the results.
- Explain the meaning of the observed findings along with their limits, and within the limits of the research results connect the conclusion to the purpose of the research.

3.3.2. Review

- A review is generally published as a commissioned paper at the request of the editor(s). We do evaluate unsolicited submissions, but many of them are in

fact turned away to the authors after a review by the editor(s).

- A review article is a comprehensive scholarly review on a specific topic, but is not an exhibit of a series of cases.
- Neither new information nor personal opinion is to be included.
- An introduction that explains the scope of the paper is required, and headings should be used appropriately to separate and organize the text.
- Please also refer to most recent Review articles published in the Journal of the Korean Academy of Pediatric Dentistry for further details on formatting.

3.3.3. Case Report

- A case report should be organized into four sections, including Introduction, Case Report, Discussion, and Summary as follows:
 - Introduction: Describe briefly the general background and significance of the case study.
 - Case report: The clinical study should be restricted to matters directly related to clinical procedures.
 - Discussion: Focus on the specific area that the case emphasizes and avoid excessive literature summaries or explanations about previously published materials.
 - Summary: After reviewing all the evidence in the discussion section, the author must provide a justified summary. This section gives readers the main points covered in the case report. The authors can give suggestions and recommendations to clinicians, or researchers.
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3.4. References

- Start on a separate page, numbering the references consecutively in the order in which they appear in the text.
- All references must be cited in the text.
- Unpublished data should not be cited in the reference list.
- Journal names should be abbreviated according to the Index Medicus.
- All authors should be listed.
- Inclusive page numbers (e.g., 15-26) are to be given.
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Journal article

Zero DT, Raubertas RF, Pedersen AM, Featherstone JD

: Fluoride concentrations in plaque, whole saliva, and ductal saliva after application of home-use topical fluorides. *J Dent Res*, 71:1768-1775, 1992.

Book

Waterhouse P, Whitworth J, Camp J, Fuks A : Pathways of the Pulp, 10th ed. Mosby, St. Louis, 808-857, 2011.

Web content

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Assessments on the 2006 state of CT claims reported by the Korea Health Insurance Review and Assessment service. Available from the URL: http://biz.hira.or.kr/ICSFiles/afieldfile/2008/01/2/2006_CT.pdf (Accessed on November 3, 2011).

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- Tables should be numbered using Arabic numerals. The title of the table should be clearly stated in the form of a sentence or a paragraph. The first letters of nouns and adjectives should be capitalized.
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- Tables are to be numbered in the order in which they are cited in the text.
- Abbreviations should be defined in a footnote below each table.
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- Tables from previously published works should not be used.
- The statistical significance of observed differences in the data should be indicated by the appropriate statistical analysis.

3.6. Figure Legends

- Legends should be numbered in the order in which they are cited, using Arabic numerals.
- Write a description using one complete sentence rather than a phrase or paragraph.
- In the case of the use of previously published figures, the original source must be revealed in the figure legend.

4. Figures

- The title of the figure should be in English. The title of the figure starts with Fig. and number. e.g. Fig. 1. Pulp-

otomy procedure performed with PRF.

- All figure parts related to one patient should have the same figure number and use English letters after the numerals to distinguish each figure part.
- Send all figure parts as separate images (do not combine). e.g. Fig_1A.png, Fig_2.jpg, etc.
- Labels/arrows should be of professional quality and touch the edge of the feature being labeled. Do not use equilateral triangles for arrowheads.
- Remove all names and all other identifiers of the patient, authors, and authors' institutions from the figures.
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- Please note that when uploading Figure files, each figure should be saved in a single zip file.
- The graphs or schematic drawings should be in a vector format such as TIFF, EPS, or PNG format with high resolution (at least 2048 pixel in width or height). JPEG is allowed for photographic-type images or electronic photograph of radiographs with high resolution (at least 2048 pixel in width or height).
- We recommend using the Origin program (Origin Lab.) for graph drawing.
- Color figures should be in RGB color mode and line drawings should be black on a white background.
- A legend for each light microscopic photograph should include the name of the stain and magnification. An electron microscopic photograph should have an internal scale marker.
- The name of the zip file should use the first word of the article. e.g. Vital.zip.
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- Authors may wish to make written suggestions about the arrangement of illustrations.

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Example)

CRediT authorship contribution statement

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- Submitted manuscripts will first be evaluated at the editorial office regarding the completeness and suitability of the Journal of the Korean Academy of Pediatric Dentistry of the submitted materials. Modifications/corrections may be requested to the authors at this stage before starting the peer review.
- Submitted manuscripts will generally be reviewed by three peer reviewers, who are experts in the submitted subject matter and make suggestions to the editor(s), as well as by the editor(s).
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